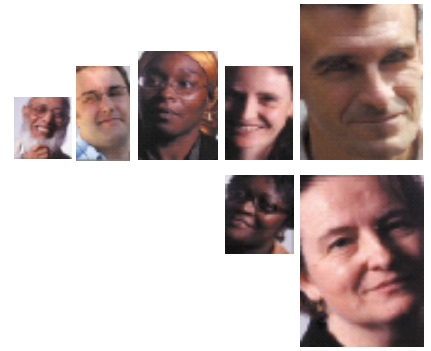




Would you like to become a Parent Governor at Coxhoe Primary School?



We have a vacancy for a Parent Governor to serve on the governing body of Coxhoe Primary School.

You don't have to be an expert on education to be a school governor (though it's amazing how much you will learn) and the experience and skills you bring are very valuable. As a parent, you will bring a particularly important perspective to the governing body. You will represent parents, but you will share the responsibility with the members of the governing body for all of its decision making.

The governing body is made up from several stakeholder groups such as staff, LA appointed governors, community governors and parents. Parent Governors are elected by and from the parents and carers (those with parental responsibility) of children at the school.

What do school governors do?

All state schools have governing bodies whose members share *corporate* responsibility. They work closely with the Headteacher and other school staff to carry out a range of legal responsibilities including:

- planning the school's future direction with the Head teacher and LA;
- being accountable for the performance of the school;
- making decisions on the school's budget and staffing
- making sure the National Curriculum is taught and deciding how the school can encourage pupils' spiritual, moral and cultural development;
- making sure that the school provides for all its pupils;

School governors are not responsible for running the school day to day: that is the Headteacher's responsibility.

As a Governor, what would I be expected to do? As a governor, you will need to be able to commit time: to attend meetings (which may be during and after school hours), to take a share of the workload, to visit the school during school hours and to take part in regular training.

At Coxhoe Primary School, you would need to be able to attend 3 Full Governing Body meetings a term and to serve on at least 1 committee. Committees usually also meet termly. All meetings begin, where possible, at 4:30 pm. There are also likely to be other events at the school which governors are encouraged to attend in order to get to know the school, its staff and pupils.

I'm still interested – what should I do next? If you are interested but would like to find out more, why not contact the Headteacher, Mr Stephen Jones or the Chair of Governors, Mrs Kay Simpson

They will be delighted to hear from you and will be very willing to give you any information you need and answer any questions so you get a realistic picture of what will be expected.

If you would like to be considered for the vacancy then please collect a Nomination form from the school and return it by Friday 8th December 2017. Successful candidates will be required to complete a child protection check and a declaration that they are eligible to serve as a governor.

Parent Governor Vacancy

Date Notice Circulated to Parents: 24th November 2017

There 2 vacancies for Parent Governors from the Autumn term 2017.

All parents of children at the school are eligible to stand for election. This includes:

- ⇒ parents of children attending nursery, either full-time or part-time
- ⇒ any person who is not a natural parent but has parental responsibility for him or her, or who has care of the child (Education Act 1996, Section 576)

Parents who are employed at the school for more than 500 hours per year are **NOT** eligible to stand for election as Parent Governors.

If you are interested in becoming a Governor please contact the school for a nomination form.

Nominees must be proposed by a parent of a pupil registered at the school.

A parent may nominate his/her partner.

Where the number of nominations is equal to, or fewer than, the places available no ballot will be necessary and any remaining vacancies will be appointed by the Governing Body.

The completed and duly signed nomination form should be returned to the school by Friday 8th December.

Should a ballot be required the school will send each parent a voting form.

When the process has been finalised, the school will inform the parent body via its newsletter and website and the School and Governor Support Service will write formally to the candidates with the outcome.